



Board Members

Dr. Charles Friedrichs, President
Leandro Otero, Vice President
Taryn Burgess, Board Secretary
John Ing, Board Treasurer
Crystal Madaule, Board Member
Carrie Birchler, Board Member
Jason Weatherall, Board Member

SCHOLARSHIP PREP REGULAR BOARD MEETING MINUTES

December 15, 2020 at 3:30pm

Dial In Number: 669-900-6833

Meeting ID: 812 5379 0746

Passcode: 952114

Due to the ongoing COVID-19 pandemic, this meeting will be held via teleconference only in compliance with Executive Order N-29-20. Members of the public may observe the meeting and offer public comment using the dial-in information above.

PUBLIC COMMENT: An opportunity for the public to address the Board on items on the Agenda will be provided during Agenda Item 5.0 or prior to discussion and action of each individual Agenda item. For items not on the Agenda, the public can comment during Agenda Item 6.0. Members of the public who wish to speak on any item are requested to identify themselves at the start of the meeting and indicate on which agenda item they wish to speak. The Board will provide an opportunity for the public to speak for up to a maximum of three (3) minutes.

Public comments can also be submitted via email to comments@scholarshipschools.org with "Public Comment for Board Meeting on 12/15/20" in the subject line. The comment should include the name of the commenter, the Agenda Item number and topic that is to be discussed. Comments received by 3:30pm December 14, 2020 may be read during the meeting based upon time limitations. If the statement is not read online due to time limitations, the comments will be provided to the board members.

Testimony shall be limited in content to matters pertaining to Scholarship Prep. The Board may not take any action on matters discussed during the public testimony period that are not listed on the agenda.

Agenda

1.0 ROLL CALL - TIME: 3:31pm

Roll Call	Trustee	Term	Present	Absent
Dr. Charles Friedrichs, President	5	7/16/19 - 7/2021	X	
Leandro Otero, Vice President	3	10/20/20 - 10/2022		X*
Taryn Burgess, Board Secretary	1	10/23/18 - 10/2021	X	
John Ing, Board Treasurer	2	12/10/19 - 12/2022		X
Crystal Madaule, Board Member	4	4/16/19 - 4/2021	X	
Carrie Birchler, Board Member	6	6/18/19 - 6/2022	X	
Jason Weatherall, Board Member	7	9/15/20 - 9/2022	X	

**Leandro Otero joined the meeting at 4:27 pm.*

2.0 PLEDGE OF ALLEGIANCE

3.0 READING OF THE SCHOLARSHIP PREP MISSION STATEMENT

"We are committed to provide a university-inspired pathway of success while closing the achievement gap for all students, including foster youth and those underserved."

4.0 APPROVAL OF THE AGENDA

Motion : **JW** **Second:** **CM** **Vote:** 5-0

Roll Call	AYE	NAY	ABSTENTION
Dr. Charles Friedrichs, President	X		
Leandro Otero, Vice President			
Taryn Burgess, Board Secretary	X		
John Ing, Board Treasurer			
Crystal Madaule, Board Member	X		

Carrie Birchler, Board Member	X		
Jason Weatherall, Board Member	X		

5.0 INVITATION TO ADDRESS THE BOARD ON ITEMS ON THE AGENDA

Members of the public are invited to address the Board regarding items listed on the agenda. Comments may be addressed during this agenda item 5.0 or prior to the Board discussion of the specific Agenda item. Comments should be limited to a maximum of 3 minutes (per Board discretion). Commenters should state their name and the Agenda item to which they are speaking.

The Board members may:

- (1) Acknowledge receipt of information/report;*
- (2) Refer to staff with no direction as to action or priority; or*
- (3) Refer the matter to the next agenda.*

There were no public comments.

6.0 INVITATION TO ADDRESS THE BOARD ON ITEMS NOT ON THE AGENDA

Members of the public are invited to address the Board regarding items not listed on the agenda but within the Board’s jurisdiction. Comments should be limited to a maximum of 3 minutes. There shall be no action taken, nor should there be comments on, responses to, or discussion of a topic not on the agenda.

The Board members may:

- (1) Acknowledge receipt of information/report;*
- (2) Refer to staff with no direction as to action or priority; or*
- (3) Refer the matter to the next agenda.*

There were no public comments.

7.0 ADJOURNMENT TO CLOSED SESSION

Adjournment to Closed Session At: 3:35 pm

8.0 CLOSED SESSION ITEMS-- DISCUSSION AND POSSIBLE ACTION

- 8.1. Conference with Legal Counsel – Existing Litigation (Gov. Code Section 54956.9)
Case No. 1200057432**

9.0 RECONVENE OPEN GENERAL SESSION

Reconvene Open General Session At: 4:21 pm

Report out of Closed Session (if applicable).

The Board formally disclosed its action during Closed Session of the April 28, 2020 Regular Board Meeting where the Executive Director was placed on paid leave.

10.0 INFORMATION SESSION

10.1. Organization Update by Jason Watts, Chief Operating Officer.

Jason Watts, Chief Operating Officer updated the Board on the reopening status of all 3 campuses. Oceanside is still open operating in hybrid mode (two half day sessions), along with the option of distance learning. Santa Ana reopened on-site in hybrid mode in November, but then went back to distance learning after a significant increase in community spread of the virus. Santa Ana can reopen on-site when it is deemed safe and appropriate to do so. South Bay is operating in distance learning mode only, due to high Covid positivity rate in Los Angeles County.

10.2. Oceanside Campus Update by Valerie Douglass, Principal.

Valerie Douglass, Principal, updated the Board on the Oceanside campus with a video presentation featuring new personnel, Scholar Success certificate awards, Shark swag, Holiday Meal Distribution and Blanket Drive.

10.3. Santa Ana Campus Update by Dennise Allotey, Principal.

Dennise Allotey, Principal, updated the Board on the Santa Ana campus with a video presentation featuring Scholars' Success Certificate awards, meal distribution and the Holiday Drive.

10.4. South Bay Campus Update by Harris Luu, Principal.

Harris Luu, Principal, updated the Board on the South Bay campus with a video presentation on Scholar activities and events, classroom spotlights, a teacher profile and

the Thanksgiving Gift Boxes community service event.

11.0 CONSENT CALENDAR

11.1. Approval of the Minutes of the Special Board Meeting of December 7, 2020 (1st Meeting).

11.2. Approval of the Minutes of the Special Board Meeting of December 7, 2020 (2nd Meeting).

The Board unanimously approved the Consent Calendar.

Motion : TB Second: LO Vote: 6-0

Roll Call	AYE	NAY	ABSTENTION
Dr. Charles Friedrichs, President	X		
Leandro Otero, Vice President	X		
Taryn Burgess, Board Secretary	X		
John Ing, Board Treasurer			
Crystal Madaule, Board Member	X		
Carrie Birchler, Board Member	X		
Jason Weatherall, Board Member	X		

12.0 ACTION ITEMS

12.1. Approval of 2020-2021 First Interim Budget Report - Oceanside.

Recommend the Board to Approve Oceanside’s 2020-2021 First Interim Budget Report.

Jason Watts, Chief Operating Officer, presented the budgets that were previously shown by Larry Tamayo, ExEd. The Oceanside campus is projected to have a \$538k positive balance. However, deferrals of funding from the State may necessitate Oceanside needing to draw down on a Charter Asset Management line of credit to accommodate a near term cash flow situation. The Board unanimously approved the Budget Report.

Motion : JW Second: CM Vote: 6-0

Roll Call	AYE	NAY	ABSTENTION
Dr. Charles Friedrichs, President	X		

Leandro Otero, Vice President	X		
Taryn Burgess, Board Secretary	X		
John Ing, Board Treasurer			
Crystal Madaule, Board Member	X		
Carrie Birchler, Board Member	X		
Jason Weatherall, Board Member	X		

12.2. Approval of 2020-2021 Budget Overview for Parents - Oceanside.

Recommend the Board to Approve Oceanside’s 2020-2021 Budget Overview for Parents.

Andrew Crowe, Chief Schools Officer, presented the Budget Overview for parents. The overview shows how funds are spent on high needs students. The overview shows that the allocated funds for high needs students are scheduled to be spent appropriately. The Board unanimously approved the Budget Overview for parents.

Motion : LO Second: TB Vote: 6-0

Roll Call	AYE	NAY	ABSTENTION
Dr. Charles Friedrichs, President	X		
Leandro Otero, Vice President	X		
Taryn Burgess, Board Secretary	X		
John Ing, Board Treasurer			
Crystal Madaule, Board Member	X		
Carrie Birchler, Board Member	X		
Jason Weatherall, Board Member	X		

12.3. Approval of 2020-2021 First Interim Budget Report - Santa Ana.

Recommend the Board to Approve Santa Ana’s 2020-2021 First Interim Budget Report.

Jason Watts, Chief Operating Officer, presented the budget report to the Board. Because of SB 98 the Santa Ana campus will receive an increase in revenue of \$778k, which

will leave the campus with a projected positive net income of \$267 at the end of the year. State deferments could result in a cash flow situation so the campus may need to rely upon a Charter Asset Management line of credit.

Motion : LO Second: JW Vote: 6-0

Roll Call	AYE	NAY	ABSTENTION
Dr. Charles Friedrichs, President	X		
Leandro Otero, Vice President	X		
Taryn Burgess, Board Secretary	X		
John Ing, Board Treasurer			
Crystal Madaule, Board Member	X		
Carrie Birchler, Board Member	X		
Jason Weatherall, Board Member	X		

12.4. Approval of 2020-2021 Budget Overview for Parents - Santa Ana.

Recommend the Board to Approve Santa Ana’s 2020-2021 Budget Overview for Parents.

Andrew Crowe, Chief Schools Officer, presented the Budget Overview for parents. The overview shows how funds are spent on high needs students. The overview shows that the allocated funds for high needs students are scheduled to be spent appropriately. The Board unanimously approved the Budget Overview for parents.

Motion : LO Second: TB Vote: 6-0

Roll Call	AYE	NAY	ABSTENTION
Dr. Charles Friedrichs, President	X		
Leandro Otero, Vice President	X		
Taryn Burgess, Board Secretary	X		
John Ing, Board Treasurer			
Crystal Madaule, Board Member	X		
Carrie Birchler, Board Member	X		
Jason Weatherall, Board Member	X		

12.5. Approval of First 2020-2021 Interim Budget Report - South Bay.

Recommend the Board to Approve South Bay's 2020-2021 First Interim Budget Report.

Jason Watts, Chief Operating Officer, presented the South Bay budget report to the Board. The budget projects a positive end of year balance of \$324k. However, deferments of funding from the State may necessitate South Bay needing to draw down on a Charter Asset Management line of credit to accommodate a near term cash flow situation. The Board unanimously approved the Budget Report.

Motion : CM Second: JW Vote: 6-0

Roll Call	AYE	NAY	ABSTENTION
Dr. Charles Friedrichs, President	X		
Leandro Otero, Vice President	X		
Taryn Burgess, Board Secretary	X		
John Ing, Board Treasurer			
Crystal Madaule, Board Member	X		
Carrie Birchler, Board Member	X		
Jason Weatherall, Board Member	X		

12.6. Approval of 2020-2021 Budget Overview for Parents - South Bay.

Recommend the Board to Approve South Bay's 2020-2021 Budget Overview for Parents.

Andrew Crowe, Chief Schools Officer, presented the Budget Overview for parents. The overview shows how funds are spent on high needs students. The overview shows that the allocated funds for high needs students are scheduled to be spent appropriately. The Board unanimously approved the Budget Overview for parents.

Motion : TB Second: CM Vote: 6-0

Roll Call	AYE	NAY	ABSTENTION
Dr. Charles Friedrichs, President	X		
Leandro Otero, Vice President	X		
Taryn Burgess, Board Secretary	X		

John Ing, Board Treasurer			
Crystal Madaule, Board Member	X		
Carrie Birchler, Board Member	X		
Jason Weatherall, Board Member	X		

12.7. Approval of Contract with Circle Technology Group for IT and Technology Management Services.

Recommend the Board to Approve Contract with Circle Technology Group for IT and Technology Management Services.

Jason Watts, Chief Operating Officer, discussed the IT service needs for Scholarship Prep’s 3 campuses and the Home Office. Since Covid, more technical support is needed for our distance learning mode of instruction . Circle Technology Group will manage overseeing internal IT staff who will be on site part-time. This will save money and better serve the campuses. The Board unanimously approved the contract with Circle Technology Group.

Motion : LO Second: TB Vote: 6-0

Roll Call	AYE	NAY	ABSTENTION
Dr. Charles Friedrichs, President	X		
Leandro Otero, Vice President	X		
Taryn Burgess, Board Secretary	X		
John Ing, Board Treasurer			
Crystal Madaule, Board Member	X		
Carrie Birchler, Board Member	X		
Jason Weatherall, Board Member	X		

12.8. Approval of Contract with Charter Impact, Inc. for Fiscal Management and Accounting Services.

Recommend the Board to Approve Contract with Charter Impact, Inc., for Fiscal Management and Accounting Services.

Jason Watts, Chief Operating Officer, discussed the desire for Scholarship Prep to contract with back office provider, Charter Impact in 2021. Scholarship Prep solicited bids for back office services at the end of the 2019-20 school year and ExEd was chosen. However, Charter Impact was instrumental in transitioning financial reports from the previous back office

provider DMS, to the current provider, ExEd. This personalized service was significant in getting our financial reports submitted in a timely manner. Charter Impact was nearly selected initially during the RFP process. Existing Scholarship Prep team members have familiarity with Charter Impact. There is also a projected time savings for Scholarship Prep financial admin personnel. The Board unanimously approved the contact with Charter Impact.

Motion : TB Second: CM Vote: 6-0

Roll Call	AYE	NAY	ABSTENTION
Dr. Charles Friedrichs, President	X		
Leandro Otero, Vice President	X		
Taryn Burgess, Board Secretary	X		
John Ing, Board Treasurer			
Crystal Madaule, Board Member	X		
Carrie Birchler, Board Member	X		
Jason Weatherall, Board Member	X		

13.0 BOARD COMMENTS

The Governing Board will take comments/updates from fellow board members, and staff for future agenda issues.

The Board thanked the Executive Team and the School Leaders for their hard work in reopening the campuses whether in hybrid mode or distance learning. The efforts of staff are positive motivation. Happy Holidays and an improved public health situation were wished for all.

14.0 UPCOMING BOARD MEETING/ISSUES

The next regularly scheduled Board Meeting is set for January 19, 2021 and will be held in Santa Ana or virtually if still under statewide Coronavirus emergency mandates.

Charles Friedrichs, Board President, mentioned that the Board will review the meeting schedule for 2021 and will consider topics for a Board Retreat early in this new year.

15.0 ADJOURNMENT:

Motion : JW Second: TB Vote: 6-0

Roll Call	AYE	NAY	ABSTENTION
Dr. Charles Friedrichs, President	X		
Leandro Otero, Vice President	X		
Taryn Burgess, Board Secretary	X		
John Ing, Board Treasurer			
Crystal Madaule, Board Member	X		
Carrie Birchler, Board Member	X		
Jason Weatherall, Board Member	X		

MEETING ADJOURNED AT: 5:31 pm

Approved by: 

Taryn Burgess, Board Secretary

Date: December 15, 2020

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

SPECIAL PRESENTATION MAY BE MADE

Notice is hereby given that, consistent with the requirements of the Brown Act, special presentations not mentioned in the agenda may be made at this meeting.

However, any such presentation will be for information only.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH DISABILITY

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of any individual with a disability who requires reasonable accommodation to attend or participate

in this meeting of the Governing Board may request assistance by contacting Michelle Anderson email: manderson@scholarshipschools.org

BOARD DOCUMENTS

Agenda documents that have been distributed to members of the Board and are available for inspection online by requesting from Michelle Anderson at manderson@scholarshipschools.org "during normal school business hours Mon- Friday" or at any of the Scholarship Prep School Offices during regular business hours.

Scholarship Prep Santa Ana - 1010 West 17th Street, Santa Ana, CA 92706
7:30 a.m. to 4:00 p.m. Monday through Friday

Scholarship Prep Oceanside - 4070 Mission Avenue, Oceanside, CA 92057
7:30 a.m. to 4:30 p.m. Monday through Friday

Scholarship Prep South Bay- 24910 S. Avalon Blvd., Wilmington, CA 90744
7:30 a.m. to 4:00 p.m. Monday through Friday

FOR MORE INFORMATION

For more information concerning this agenda, please contact Michelle Anderson at: manderson@scholarshipschools.org