



**Board Members**

Dr. Charles Friedrichs, President  
Taryn Burgess, Board Secretary  
Crystal Madaule, Board Member  
Carrie Birchler, Board Member

**SCHOLARSHIP PREP REGULAR BOARD AGENDA**

Scholarship Prep - Santa Ana

Legacy Room, 1010 W. 17th Street, Santa Ana, CA 92706

December 10th, 2019 at 4:30pm

This meeting is being conducted by teleconference at Scholarship Prep Oceanside, The Studio, 4070 Mission Ave., Oceanside, CA 92057 and at Scholarship Prep South Bay, UCLA Classroom Room 103, 24910 S Avalon Blvd, Wilmington, CA 90744. The teleconference locations are open to the public, and any member of the public has an opportunity to address the school board from the teleconference locations in the same manner as if that person attended the regular meeting location.

Agenda

The public, including public attending the teleconference location, are invited to address the Board. Comments on an agenda item will be accepted prior to consideration of that item.

**1.0 ROLL CALL - TIME: \_\_\_\_\_**

Roll Call	Present	Absent
Dr. Charles Friedrichs, Board President		
Taryn Burgess, Secretary		

# Agenda

Crystal Madaule, Board Member		
Carrie Birchler, Board Member		

**2.0 PLEDGE OF ALLEGIANCE**

**3.0 READING OF THE SCHOLARSHIP PREP MISSION STATEMENT**

*"We are committed to provide a university-inspired pathway of success while closing the achievement gap for all students, including foster youth and those underserved."*

**4.0 APPROVAL OF THE AGENDA**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Roll Call	AYE	NAY	Abstention
Dr. Charles Friedrichs, Board President			
Taryn Burgess, Board Secretary			
Crystal Madaule, Board Member			
Carrie Birchler, Board Member			

\* Voting Board Member pending election

# Agenda

## **5.0 INVITATION TO ADDRESS THE BOARD ON ITEMS ON THE AGENDA**

The public, including public attending a teleconference location, are invited to address the Board regarding items listed on the agenda. Comments should be limited to 3 minutes. Unless an item has been placed on the published agenda in accordance with the Brown Act, there shall be no action taken, nor should there be comments on, responses to, or discussion of a topic not on the agenda.

*The Board members may:*

- (1) Acknowledge receipt of information/report;*
- (2) Refer to staff with no direction as to action or priority; or*
- (3) Refer the matter to the next agenda.*

## **6.0 INVITATION TO ADDRESS THE BOARD ON ITEMS NOT ON THE AGENDA**

The public, including public attending a teleconference location, are invited to address the Board regarding items not listed on the agenda but within the Board's jurisdiction. Comments should be limited to 1 minute. There shall be no action taken, nor should there be comments on, responses to, or discussion of a topic not on the agenda.

*The Board members may:*

- (1) Acknowledge receipt of information/report;*
- (2) Refer to staff with no direction as to action or priority; or*
- (3) Refer the matter to the next agenda.*

\* Voting Board Member pending election

# Agenda

## 7.0 INFORMATION SESSION

7.1. Welcome to Scholarship Prep Oceanside - Valerie Douglass, Principal.

7.2. Comments from Scholarship Prep Oceanside PEP Squad.

7.3. Directors Report - Sen. Gloria Romero (Ret.), Executive Director.

## 8.0 ACTION ITEMS

8.1. Consideration of Election of John Ing to the Scholarship Prep Board of Directors.

**Letter of Interest.**

Recommend the Board Nominate John Ing to the Scholarship Prep Board of Directors.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Roll Call	AYE	NAY	Abstention
Dr. Charles Friedrichs, Board President			
Taryn Burgess, Board Secretary			
Crystal Madaule, Board Member			
Carrie Birchler, Board Member			

\* Voting Board Member pending election

# Agenda

**8.2. Consideration of Election of Dr. Bianca Guzmán to the Scholarship Prep Board of Directors.**

**Letter of Interest.**

Recommend the Board Nominate Dr. Bianca Guzmán to the Scholarship Prep Board of Directors.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Roll Call	AYE	NAY	Abstention
Dr. Charles Friedrichs, Board President			
Taryn Burgess, Board Secretary			
Crystal Madaule, Board Member			
Carrie Birchler, Board Member			

**8.3. Consideration of Appointing a Member of the Scholarship Prep Board of Directors to the Vacant Treasurer Position.**

Recommend the Board Appoint a member of the Board of Directors to the Vacant Treasurer Position.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Roll Call	AYE	NAY	Abstention
Dr. Charles Friedrichs, Board President			
Taryn Burgess, Board Secretary			
Crystal Madaule, Board Member			
Carrie Birchler, Board Member			
John Ing, Board Member*			

\* Voting Board Member pending election

# Agenda

Dr. Bianca Guzmán, Board Member*			
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**9.0 INFORMATION SESSION CONTINUED**

**9.1. Scholarship Prep Board of Directors Annual Brown Act and Conflict of Interest Training - Attorney Merrick Wadsworth, Law Firm of Procopio, Cory, Hargreaves & Savitch LLP, Attorneys at Law.**

**10.0 ACTION ITEMS CONTINUED**

**10.1. Consideration of 2019 - 2020 Scholarship Prep Santa Ana First Interim Financial Report - Presented by Paul Khoury from DMS.**  
 Recommend the Board Approve 2019 - 2020 Scholarship Prep Santa Ana First Interim Financial Report.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Roll Call	AYE	NAY	Abstention
Dr. Charles Friedrichs, Board President			
Taryn Burgess, Board Secretary			
Crystal Madaule, Board Member			
Carrie Birchler, Board Member			
John Ing, Board Member*			
Dr. Bianca Guzmán, Board Member*			

\* Voting Board Member pending election

# Agenda

**10.2. Consideration of 2019 - 2020 Scholarship Prep Oceanside First Interim Financial Report - Presented by Paul Khoury from DMS.**

Recommend the Board Approve 2019 - 2020 Scholarship Prep Oceanside First Interim Financial Report.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Roll Call	AYE	NAY	Abstention
Dr. Charles Friedrichs, Board President			
Taryn Burgess, Board Secretary			
Crystal Madaule, Board Member			
Carrie Birchler, Board Member			
John Ing, Board Member*			
Dr. Bianca Guzmán, Board Member*			

**10.3. Consideration of 2019 - 2020 Scholarship Prep South Bay First Interim Financial Report - Presented by Paul Khoury from DMS.**

Recommend the Board Approve 2019 - 2020 Scholarship Prep South Bay First Interim Financial Report.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Roll Call	AYE	NAY	Abstention
Dr. Charles Friedrichs, Board President			
Taryn Burgess, Board Secretary			
Crystal Madaule, Board Member			
Carrie Birchler, Board Member			
John Ing, Board Member*			

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Dr. Bianca Guzmán, Board Member*			
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**10.4. Consideration of Board Resolution Naming Scholarship Prep as the Sole Member of the Scholarship Prep Facility Holdings LLC.**

Recommend the Board Adopt the Board Resolution Naming Scholarship Prep as the Sole Member of the Scholarship Prep Facility Holdings LLC.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Roll Call	AYE	NAY	Abstention
Dr. Charles Friedrichs, Board President			
Taryn Burgess, Board Secretary			
Crystal Madaule, Board Member			
Carrie Birchler, Board Member			
John Ing, Board Member*			
Dr. Bianca Guzmán, Board Member*			

**10.5. Consideration of Letter of Engagement Between Propeller Ventures LLC and Scholarship Prep.**

Recommend the Board Approve Letter of Engagement Between Propeller Ventures LLC and Scholarship Prep.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Roll Call	AYE	NAY	Abstention
Dr. Charles Friedrichs, Board President			
Taryn Burgess, Board Secretary			
Crystal Madaule, Board Member			
Carrie Birchler, Board Member			

\* Voting Board Member pending election



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John Ing, Board Member*			
Dr. Bianca Guzmán, Board Member*			

## 11.0 CONSENT CALENDAR ITEMS

- 11.1. Approval of Minutes from October 15th, 2019 Board Meeting.
- 11.2. Approval of Minutes from October 22nd, 2019 Board Meeting.
- 11.3. Approval of Minutes from November 26th, 2019 Board Meeting.
- 11.4. Approval of Minutes from December 3rd, 2019 Board Meeting.
- 11.5. Approval of Revised September Warrant Reports - Santa Ana.
- 11.6. Approval of Revised September Warrant Reports - Oceanside.
- 11.7. Approval of Revised September Warrant Reports - South Bay.
- 11.8. Approval of October Warrant Reports - Santa Ana.
- 11.9. Approval of October Warrant Reports - Oceanside.
- 11.10. Approval of October Warrant Reports - South Bay.
- 11.11. Approval of November Warrant Reports - Santa Ana.
- 11.12. Approval of November Warrant Reports - Oceanside.
- 11.13. Approval of November Warrant Reports - South Bay.
- 11.14. Approval of Bloodborne Pathogens Exposure Control Plan.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

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<b>Roll Call Consent Items: 11.1 - 11.14</b>	<b>AYE</b>	<b>NAY</b>	<b>Abstention</b>
Dr. Charles Friedrichs, Board President			
Taryn Burgess, Board Secretary			
Crystal Madaule, Board Member			
Carrie Birchler, Board Member			
John Ing, Board Member*			
Dr. Bianca Guzmán, Board Member*			

## PUBLIC ANNOUNCEMENT OF REASON FOR CLOSED SESSION

### 12.0 ADJOURNMENT TO CLOSED SESSION

Adjournment to Closed Session At: \_\_\_\_\_

### 13.0 CLOSED SESSION

#### 13.1. CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Gov. Code Section 54956.8.)

Property: 3838 East Ave. R, Palmdale, CA 93550  
 Agency Negotiator: Jason Watts  
 Negotiating Parties: Stapleton Group  
 Under Negotiations: Price and Terms of Payment

#### 13.2. CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Gov. Code Section 54956.8.)

Property: 24910 S. Avalon Blvd., Wilmington, CA, 90744  
 Agency Negotiator: Jason Watts  
 Negotiating Parties: Port City Church  
 Under Negotiations: Price and Terms of Payment

### 14.0 RECONVENE OPEN GENERAL SESSION

Reconvene Open General Session At: \_\_\_\_\_

\* Voting Board Member pending election

# Agenda

## 15.0 BOARD COMMENTS

The Governing Board will take comments/updates from fellow board members, and staff for future agenda issues.

## 16.0 UPCOMING BOARD MEETING/ISSUES

Next regularly scheduled Board Meeting set for January 21, 2020, at our Orange Home Office. Short order of business will commence the meeting followed by our Board Retreat into the early evening.

## 17.0 ADJOURNMENT

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Roll Call	AYE	NAY	Abstention
Dr. Charles Friedrichs, Board President			
Taryn Burgess, Board Secretary			
Crystal Madaule, Board Member			
Carrie Birchler, Board Member			
John Ing, Board Member*			
Dr. Bianca Guzmán, Board Member*			

MEETING ADJOURNED AT: \_\_\_\_\_

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# Agenda

**THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE**

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

**REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY**

The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

**SPECIAL PRESENTATION MAY BE MADE**

Notice is hereby given that, consistent with the requirements of the The Brown Act, special presentations not mentioned in the agenda may be made at this meeting.  
However, any such presentation will be for information only.

**REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH DISABILITY**

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of any individual with a disability who requires reasonable accommodation to attend or to participate in this meeting of the Governing Board may request assistance by contacting Arthur Congo Telephone: (714) 497-3851

**BOARD DOCUMENTS**

Agenda documents that have been distributed to members of the Board are available for inspection at any of the Scholarship Prep School Offices during regular business hours,

Scholarship Prep Santa Ana - 1010 West 17th Street, Santa Ana, CA 92706  
7:30 a.m. to 4:00 p.m. Monday through Friday

Scholarship Prep Oceanside - 4070 Mission Avenue, Oceanside, CA 92057  
7:30 a.m. to 4:30 p.m. Monday through Friday

Scholarship Prep South Bay- 24910 S. Avalon Blvd., Wilmington, CA 90744  
7:30 a.m. to 4:00 p.m. Monday through Friday

**FOR MORE INFORMATION**

For more information concerning this agenda, please contact Arthur Congo (714) 497-3851

\* Voting Board Member pending election