

Board Members

Dr. Charles Friedrichs, President
Rand Sperry, Treasurer
Taryn Burgess, Board Secretary
Jerome Torres, Board Member
Crystal Madaule, Board Member

SCHOLARSHIP PREP REGULAR BOARD MINUTES

Scholarship Prep School Santa Ana
Legacy Room, 1010 W. 17th Street, Santa Ana, CA 92706
June 18, 2019 at 4:30pm

This meeting is being conducted by teleconference at Scholarship Prep South Bay, Main Office 25425 S. Western Ave, Lomita CA, 90717 and Scholarship Prep Oceanside, Conference Room 20, 4070 Mission Avenue, Oceanside CA 92057 The teleconference locations are open to the public, and any member of the public has an opportunity to address the school board from the teleconference locations in the same manner as if that person attended the regular meeting location.

Minutes

The public, including public attending the teleconference location, are invited to address the Board. Comments on an agenda item will be accepted prior to consideration of that item.

1.0 CALL TO ORDER

Meeting was called to order at 4:31pm

2.0 PLEDGE OF ALLEGIANCE

3.0 OPEN GENERAL SESSION

Roll Call	Present	Absent
Dr. Charles Friedrichs, Board President	X	
Rand Sperry, Board Treasurer	X	
Jerome Torres, Board Member	X	
Taryn Burgess, Secretary	X	
Crystal Madaule, Board Member	X	

4.0 READING OF THE SCHOLARSHIP PREP MISSION STATEMENT

“We are committed to provide a university-inspired pathway of success while closing the achievement gap for all students, including foster youth and those underserved”.

4.1 APPROVAL OF THE AGENDA

Motion: JT Second: CM Vote: 5-0

Roll Call	AYE	NAY	Abstention
Dr. Charles Friedrichs, Board President	X		
Rand Sperry, Board Treasurer	X		
Jerome Torres, Board Member	X		
Taryn Burgess, Board Secretary	X		
Crystal Madaule, Board Member	X		

5.0 INVITATION TO ADDRESS THE BOARD ON ITEMS ON THE AGENDA

The public, including public attending a teleconference location, are invited to address the Board regarding items listed on the agenda. Comments should be limited to 3 minutes. Unless an item has been placed on the published agenda in accordance with the Brown Act, there shall be no action taken, nor should there be comments on, responses to, or discussion of a topic not on the agenda.

The Board members may:

- (1) Acknowledge receipt of information/report;
- (2) Refer to staff with no direction as to action or priority; or
- (3) Refer the matter to the next agenda.

6.0 INVITATION TO ADDRESS THE BOARD ON ITEMS NOT ON THE AGENDA

The public, including public attending a teleconference location, are invited to address the Board regarding items not listed on the agenda but within the Board’s jurisdiction. Comments should be limited to 1 minute. There shall be no action taken, nor should there be comments on, responses to, or discussion of a topic not on the agenda.

The Board members may:

- (1) Acknowledge receipt of information/report;
- (2) Refer to staff with no direction as to action or priority; or
- (3) Refer the matter to the next agenda.

7.0 INFORMATION SESSION

- A. Organizational Update--Sen. Gloria Romero (Ret.), Executive Director--Sen. Romero provided the Board with an end of year summary of Scholarship Prep's accomplishments during the 18-19 school year, including: Scholarship Prep was awarded a \$12 million dollar grant to replicate and expand, a \$167,800 grant for the after school programs at Santa Ana, Mobile HotSpot grant form T-mobile for our campuses, and the Carson Scholars Fund grant to open a third reading room at our South Bay campus.**

Oceanside Principal, Ms. Douglass and Santa Ana Principal, Ms. Allotey presented the 2018-2019 yearbooks to Board of Directors.

8.0 CONSENT CALENDAR ITEMS

- 8.1 Approval of the Minutes of the Regular Board Meeting of May 21, 2019**
Recommend the Board of Directors to Approve the Amended Minutes of the Regular Board Meeting of May 21, 2019.
- 8.2 Approval of the Special Board Meeting Strategic Planning Retreat Minutes of May 21, 2019**
Recommend the Board of Directors to Approve the Special Board Meeting Strategic Planning Retreat Minutes of May 21, 2019.
- 8.3 Board Approval of Warrant Report through May for Scholarship Prep Santa Ana**
Recommend the Board to Approve the Warrant Report through May for Scholarship Prep Santa Ana.
- 8.4 Board Approval of Warrant Report through May Scholarship Prep Oceanside**
Recommend the Board to Approve the Warrant Report through May for Scholarship Prep Oceanside.
- 8.5 Board Approval of Warrant Report through May Scholarship Prep South Bay**
Recommend the Board to Approve the Warrant Report through May for Scholarship Prep South Bay.
- 8.6 Board Approval of Food Services Contract with Revolution Foods for the Santa Ana and South Bay Campuses**

Recommend the Board to Approve the Food Services Contract with Revolution Foods.

8.7 Board Approval of Renewal of Food Services Contract with Top Notch Catering for the Oceanside Campus

Recommend the Board to Approve the Renewal of Food Services Contract with Top Notch Catering.

8.8 Board Approval of Scholarship Prep - CharterSAFE Membership Renewal for Coverage Effective July 1, 2019 - July 1, 2020

Recommend the Board to Approve Scholarship Prep-Charter Safe Renewal for coverage effective July 1, 2019 - July 1, 2020

8.9 Board Approval of Resolution to change the name of Scholarship Prep Lomita-Harbor City to Scholarship Prep South Bay

Recommend the Board to Approve the resolution to change the name of Scholarship Prep Lomita-Harbor City to Scholarship Prep South Bay.

8.10 Board Approval of COBRA Administrative Services Agreement with IGOE Administrative Services

Recommend the Board approve the COBRA Administrative Services Agreement with IGOE Administrative Services.

8.11 Board Approval of Assignment of Fee Payment Responsibility Agreement with IGOE Administrative Services

Recommend the Board approve the Assignment of Fee Payment Responsibility Agreement with IGOE Administrative Services.

8.12 Board Approval of Business Associate Agreement with IGOE Administrative Services

Recommend the Board approve the Business Associate Agreement with IGOE Administrative Services.

8.13 Board Approval of Scholarship Prep Fiscal Procedures Manual Update to Receipts Process

Recommend the Board approve the Scholarship Prep Fiscal Procedures Manual Update to Receipts Process.

8.14 Board Approval of California State Teachers' Retirement System (STRS) Resolution for Scholarship Prep South Bay

Recommend the Board to Approve the California State Teachers' Retirement System (STRS) Resolution for Scholarship Prep South Bay.

8.15 Board Approval of California State Teachers' Retirement System (STRS) Re-Deposit Payroll Resolution

Recommend the Board approve the California State Teachers' Retirement System (STRS) Re-Deposit Payroll Resolution.

8.16 Board Approval of Public Employees Retirement System (PERS) Resolution for Employer Pick-up

Recommend the Board approve the Public Employees Retirement System (PERS) Resolution for Employer Pick-up.

Motion: JT Second: TB Vote: 5-0

Consent Roll Call for Agenda Items 8.1 - 8.16	AYE	NAY	Abstention
Dr. Charles Friedrichs, Board President	X		
Rand Sperry, Board Treasurer	X		
Jerome Torres, Board Member	X		
Taryn Burgess, Board Secretary	X		
Crystal Madaule, Board Member	X		

The Consent Calendar was unanimously approved with no discussion.

9.0 ACTION ITEMS

9.1 Nomination of Carrie Birchler to the Scholarship Prep Board of Directors

Recommend nomination of Carrie Birchler to be new Board Member

Motion: RS Second: TB Vote: 5-0

Roll Call	AYE	NAY	Abstention
Dr. Charles Friedrichs, Board President	X		
Rand Sperry, Board Treasurer	X		
Jerome Torres, Board Member	X		
Taryn Burgess, Board Secretary	X		
Crystal Madaule, Board Member	X		

9.2 Approval of new Board Member Carrie Birchler to the Scholarship Prep Board of Directors

Recommend Board approval of Carrie Birchler as new Board Member

Motion: __JT__ Second: __CM__ Vote: __5-0__

Roll Call	AYE	NAY	Abstention
Dr. Charles Friedrichs, Board President	X		
Rand Sperry, Board Treasurer	X		
Jerome Torres, Board Member	X		
Taryn Burgess, Board Secretary	X		
Crystal Madaule, Board Member	X		

Carrie Birchler addressed the Board on her interest and qualifications for the Board, and spoke to her expertise in educational issues.

Swearing in of new Board Member, Carrie Birchler, if nominated and sworn in as a Board member.

9.3 Approval of Local Control Accountability Plan (LCAP) Scholarship Prep Santa Ana

Recommend Board approval of LCAP for Scholarship Prep Santa Ana

Motion: __JT__ Second: __RS__ Vote: __5-0__

Roll Call	AYE	NAY	Abstention
Dr. Charles Friedrichs, Board President	X		
Rand Sperry, Board Treasurer	X		
Jerome Torres, Board Member	X		
Taryn Burgess, Board Secretary	X		
Crystal Madaule, Board Member	X		
Carrie Birchler, Board Member	X		

Chief Academic Officer, Andrew Crowe presented the Santa Ana Local Control Accountability Plan (LCAP), discussing its formation and outlines for LCAPS overall.

9.4 Approval of Local Control Accountability Plan (LCAP) Scholarship Prep Oceanside

Recommend Approval of LCAP for Scholarship Prep Oceanside

Motion: _____ Second: _____ Vote: _____

Roll Call	AYE	NAY	Abstention
Dr. Charles Friedrichs, Board President	X		
Rand Sperry, Board Treasurer	X		
Jerome Torres, Board Member	X		
Taryn Burgess, Board Secretary	X		
Crystal Madaule, Board Member	X		
Carrie Birchler, Board Member	X		

Chief Academic Officer, Andrew Crowe presented the Oceanside Local Control Accountability Plan (LCAP)

9.5 Board Approval and Adoption of Scholarship Prep Santa Ana 2019-20 Draft Operating Budget - Paul Khoury, Finance Supervisor, Delta Managed Solutions

Recommend the Board to Approve and Adopt 2019-20 Draft Operating Budget for Scholarship Prep Santa Ana.

Motion: JT Second: TB Vote: 5-0

Roll Call	AYE	NAY	Abstention
Dr. Charles Friedrichs, Board President	X		
Rand Sperry, Board Treasurer	X		
Jerome Torres, Board Member	X		
Taryn Burgess, Board Secretary	X		
Crystal Madaule, Board Member	X		
Carrie Bircher, Board Member	X		

9.6 Board Approval and Adoption of Scholarship Prep Oceanside 2019-20 Draft Operating Budget - Paul Khoury, Finance Supervisor, Delta Managed Solutions
 Recommend the Board to Approve and Adopt 2019-20 Draft Operating Budget Budget for Scholarship Prep Oceanside.

Motion: __RS__ Second: __CM__ Vote: __5-0__

Roll Call	AYE	NAY	Abstention
Dr. Charles Friedrichs, Board President	X		
Rand Sperry, Board Treasurer	X		
Jerome Torres, Board Member	X		
Taryn Burgess, Board Secretary	X		
Crystal Madaule, Board Member	X		
Carrie Bircher, Board Member	X		

9.7 Board Approval and Adoption of Scholarship Prep South Bay 2019-20 Draft Operating Budget - Paul Khoury, Finance Supervisor, Delta Managed Solutions
 Recommend the Board to Approve and Adopt 2019-20 Draft Operating Budget for Scholarship Prep South Bay.

Motion: __JT__ Second: __TB__ Vote: __5-0__

Roll Call	AYE	NAY	Abstention
Dr. Charles Friedrichs, Board President	X		
Rand Sperry, Board Treasurer	X		
Jerome Torres, Board Member	X		
Taryn Burgess, Board Secretary	X		
Crystal Madaule, Board Member	X		
Carrie Bircher, Board Member	X		

9.8 Board Approval of Charter Petition Submission--Ontario/Montclair School District (OMSD)

Recommend the Board to Approve the Charter Petition Submission to OMSD.

Andrew Crowe presented the petitions to the Board, along with site selection and a general overview of the process. Board member Torres highlighted some items that needed to be corrected and updated in the petitions prior to submission. Board President, Charles Friedrichs motioned to approve all three charter petitions with one vote items 9.8-9.10.

Motion: __RS__ Second: __TB__ Vote: __5-0__

Roll Call	AYE	NAY	Abstention
Dr. Charles Friedrichs, Board President	X		
Rand Sperry, Board Treasurer	X		
Jerome Torres, Board Member	X		
Taryn Burgess, Board Secretary	X		
Crystal Madaule, Board Member	X		
Carrie Bircher, Board Member	X		

9.9 Board Approval of Charter Petition Submission-Orange Unified School District (OUSD)

Recommend the Board to Approve the Charter Petition Submission (OUSD).

Motion: _____ Second: _____ Vote: _____

Roll Call	AYE	NAY	Abstention
Dr. Charles Friedrichs, Board President			
Rand Sperry, Board Treasurer			
Jerome Torres, Board Member			
Taryn Burgess, Board Secretary			
Crystal Madaule, Board Member			
Carrie Bircher, Board Member			

9.10 Board Approval of Charter Petition Submission-Alvord Unified School District (AUSD)

Recommend the Board to Approve the Charter Petition Submission to AUSD.

Motion: _____ Second: _____ Vote: _____

Roll Call	AYE	NAY	Abstention
Dr. Charles Friedrichs, Board President			
Rand Sperry, Board Treasurer			
Jerome Torres, Board Member			
Taryn Burgess, Board Secretary			
Crystal Madaule, Board Member			
Carrie Bircher, Board Member			

9.11 Interschool Loan of \$500,000 from Scholarship Prep Santa Ana to Scholarship Prep South Bay

Recommend the Board to Approve the Inter-school Loan.

Jason Watts presented the need for an inter-organizational loan to prepare the South Bay campus, and there was discussion about the need for the loan and repayment from the federal grant draw-down of funds. Board President, Charles Friedrichs motioned to move item 9.11 above 9.8 for approval.

Motion: JT Second: RS Vote: 5-0

Roll Call	AYE	NAY	Abstention
Dr. Charles Friedrichs, Board President	X		
Rand Sperry, Board Treasurer	X		
Jerome Torres, Board Member	X		
Taryn Burgess, Board Secretary	X		
Crystal Madaule, Board Member	X		
Carrie Bircher, Board Member	X		

9.12 Board Approval of Scholarship Prep Teacher Stipend for Student Performance

Recommend the Board to Approve the Teacher Stipend.

Motion: __CM__ Second: __CB__ Vote: __5-0__

Roll Call	AYE	NAY	Abstention
Dr. Charles Friedrichs, Board President	X		
Rand Sperry, Board Treasurer	X		
Jerome Torres, Board Member	X		
Taryn Burgess, Board Secretary	X		
Crystal Madaule, Board Member	X		
Carrie Bircher, Board Member	X		

Andrew Crowe presented the outlines of a teacher stipend for student performance that has been vetted with staff for support. The stipend reinforces Scholarship Prep’s commitment to securing outcomes for students in closing achievement gaps and accelerating growth.

10.0 PUBLIC ANNOUNCEMENT OF REASON FOR CLOSED SESSION

10.1 INVITATION TO ADDRESS THE BOARD, CLOSED SESSION ITEMS

Comments should be limited to 3 minutes. Unless an item has been placed on the published agenda in accordance with the Brown Act, there shall be no action taken, nor should there be comments on, responses to, or discussion of a topic not on the agenda.

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- (3) Refer the matter to the next agenda.

10.2 ADJOURN TO CLOSED SESSION

Motion: __JT__ Second: __TB__ Vote: __5-0__

Roll Call	AYE	NAY	Abstention
Dr. Charles Friedrichs, Board President	X		

Rand Sperry, Board Treasurer	X		
Jerome Torres, Board Member	X		
Taryn Burgess, Board Secretary	X		
Crystal Madaule, Board Member	X		
Carrie Bircher, Board Member	X		

Adjourned to closed session at: ___ 6:00PM ___

10.3.1 Public Employment

Government Code Section 54957

Gloria Romero, Executive Director Performance Evaluation

10.3.2 Property Negotiations

Government Code section 54956.8

Property: 25425 S. Western Ave., Lomita, CA 90717

Negotiating Party: CBRE Group, Inc.

Agency Negotiator: Jason Watts, Chief Operating Officer

Under Negotiation: Lease Termination

10.3.3 Property Negotiations

Government Code section 54956.8

Property: 770 The City Drive South, Orange, CA

Negotiating Party: CBRE Group, Inc.

Agency Negotiator: Jason Watts, Chief Operating Officer

Under Negotiation: Administrative Offices

11.0 RECONVENE OPEN GENERAL SESSION

Motion: ___MC___ Second: ___TB___ Vote: ___5-0___

Roll Call	AYE	NAY	Abstention
Dr. Charles Friedrichs, Board President	X		
Rand Sperry, Board Treasurer	X		
Jerome Torres, Board Member	X		
Taryn Burgess, Board Secretary	X		

Crystal Madaule, Board Member	X		
Carrie Bircher, Board Member	X		

Reconvened to Open Session at ____7:50PM____

It was announced that there was nothing to report on property negotiations and that the Board had undertaken an evaluation discussion of Executive Director Gloria Romero and approving her contract of \$225,000 for the 2019-20 year.

11.1 Approval of 2019-20 Employment Agreement for Gloria Romero, Executive Director

Recommend the Board approve the 2019-20 Employment Agreement for Gloria Romero, Executive Director.

Board Member, Jerome Torres agreed to approve Executive Director, Gloria Romero’s employment agreement of \$225,000 with an amendment directing staff to provide summary total costs of entire compensation package and budget impacts to the Board at the next scheduled meeting pertaining to retirement, benefits, etc. Motion: __BT____ Second: __CB____ Vote: __5-0____

Roll Call	AYE	NAY	Abstention
Dr. Charles Friedrichs, Board President	X		
Rand Sperry, Board Treasurer	X		
Jerome Torres, Board Member	X		
Taryn Burgess, Board Secretary	X		
Crystal Madaule, Board Member	X		
Carrie Bircher, Board Member	X		

Based on a comparable analysis of other charter organizations in the three counties representing Scholarship Prep (Orange, LA, San Diego), including enrollment, revenue, performance, and executive director/CEO salary, the Board approved 2019-2020 Employment agreement for Executive Director, Gloria Romero with \$225,000 yearly salary with the capacity for additional, performance-based compensation for student achievement, and total budgetary impacts back to the Board.

12.0 BOARD COMMENTS

The Governing Board will take comments/updates from fellow board members, and staff for future agenda issues.

13.0 UPCOMING BOARD MEETING/ISSUES

July Board Meeting - July 16, 2019 at Scholarship Prep Oceanside
Room: Oregon Ducks Room, 4:30 p.m.
4070 Mission Ave, Oceanside, CA 92057

14.0 ADJOURNMENT

Motion: RS Second: CB Vote: 5-0

Roll Call	AYE	NAY	Abstention
Dr. Charles Friedrichs, Board President	X		
Rand Sperry, Board Treasurer	X		
Jerome Torres, Board Member	X		
Taryn Burgess, Board Secretary	X		
Crystal Madaule, Board Member	X		
Carrie Bircher, Board Member	X		

MEETING ADJOURNED AT: 7:54PM

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

SPECIAL PRESENTATION MAY BE MADE

Notice is hereby given that, consistent with the requirements of the The Brown Act, special presentations not mentioned in the agenda may be made at this meeting.

However, any such presentation will be for information only.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH DISABILITY

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of any individual with a disability who requires reasonable accommodation to attend or to participate in this meeting of the Governing Board may request assistance by contacting Arlene Contreras.

Telephone: (424) 203-0343

BOARD DOCUMENTS

Agenda documents that have been distributed to members of the Board are available for inspection at any of the Scholarship Prep School Offices during regular business hours,

Scholarship Prep Santa Ana - 1010 West 17th Street, Santa Ana, CA 92706
7:30 a.m. to 4:00 p.m. Monday through Friday

Scholarship Prep Oceanside - 4070 Mission Avenue, Oceanside, CA 92057
7:30 a.m. to 4:30 p.m. Monday through Friday

Scholarship Prep South Bay- 25424 S. Western Avenue, Lomita, CA 90717
8:30 a.m. to 4:30 p.m. Monday through Friday

FOR MORE INFORMATION

For more information concerning this agenda, please contact Arlene Contreras: (424) 203-0343