

**Board Members**

Dr. Charles Friedrichs, President  
Rand Sperry, Treasurer  
Taryn Burgess, Secretary  
Jerome Torres, Member

**SCHOLARSHIP PREP REGULAR BOARD MINUTES**

Scholarship Prep School— Santa Ana

April 23, 2019 at 4:30 p.m.

Room: Legacy Room

1010 W. 17th Street, Santa Ana, CA, 92706

This meeting is being conducted at Scholarship Prep - Santa Ana, Legacy Room, 1010 West 17th Street, Santa Ana, CA, 92706, and by teleconference at Scholarship Prep - Lomita - Harbor-City, Room Number 105, 25425 S. Western Ave., Lomita, CA, 90717, and by teleconference at Scholarship Prep - Oceanside, Conference Room 20, 4060 Mission Avenue, Oceanside, CA, 92057. All meeting locations are open to the public, and any member of the public has an opportunity to address the Board of Directors from any of the teleconference locations in the same manner as if that person attended the regular onsite meeting location.

**Agenda**

The public, including members of the public attending any of the teleconference locations, are invited to address the Board of Directors, in the same manner as if that person attended the regular onsite meeting location. Comments on an agenda item will be accepted prior to consideration of that item.

**1.0 CALL TO ORDER**

Meeting was called to order at 4:30 p.m. by Board President, Dr. Charles Friedrichs.

**2.0 PLEDGE OF ALLEGIANCE**

Pledge of allegiance was led by Celia Moreno, ASB Treasurer

**3.0 OPEN GENERAL SESSION**

ROLL CALL	PRESENT	ABSENT
Dr. Charles Friedrichs, Board President	X	
Rand Sperry, Board Treasurer	X	
Jerome Torres, Board Member	X	
Taryn Burgess, Board Secretary	X	

**4.0 APPROVAL OF THE AGENDA**

Motion: \_\_\_RS\_\_\_ Second: \_\_\_TB\_\_\_ Vote: \_\_4-0\_\_\_

Roll Call	AYE	NAY	VOTE
Dr. Charles Friedrichs, Board President	X		
Rand Sperry, Board Treasurer	X		
Jerome Torres, Board Member	X		
Taryn Burgess, Board Secretary	X		

**5.0 INVITATION TO ADDRESS THE BOARD ON ITEMS ON THE AGENDA**

The public, including public attending a teleconference location, are invited to address the Board regarding items listed on the agenda. Comments should be limited to 3 minutes. Unless an item has been placed on the published agenda in accordance with the Brown Act, there shall be no action taken, nor should there be comments on, responses to, or discussion of a topic not on the agenda.

The Board members may:

- (1) Acknowledge receipt of information/report;
- (2) Refer to staff with no direction as to action or priority; or
- (3) Refer the matter to the next agenda.

No Comments

## 6.0 INVITATION TO ADDRESS THE BOARD ON ITEMS NOT ON THE AGENDA

The public, including public attending a teleconference location, are invited to address the Board regarding items not listed on the agenda but within the Board's jurisdiction. Comments should be limited to 1 minute. There shall be no action taken, nor should there be comments on, responses to, or discussion of a topic not on the agenda.

The Board members may:

- (1) Acknowledge receipt of information/report;
- (2) Refer to staff with no direction as to action or priority; or
- (3) Refer the matter to the next agenda.

No Comments

## 7.0 INFORMATION SESSION

- A. Campus Updates from Scholarship Prep-Santa Ana Principal in Residence, Dennise Allotey

Dennise Allotey provided updates for the Santa Ana campus, including a 2nd Trimester

Recap PowerPoint highlighting accomplishments, and provided updates on successes at the Foster and Homeless Youth Summit. She invited Board members to end-of-year activities Pep Squad President, Maria Valencia.

Valerie Douglass, Principal at Oceanside, provided updates for the Oceanside campus, including successes of the Arts theater and music showcases, and invited Board Members to attend end of year activities.

- B. Comments from Scholarship Prep- Santa Ana Pep Squad  
Tammy Yu - no comments

- C. Student Representative from Scholarship Prep - Santa Ana, ASB Treasurer, Celia Medina - provided updates on student activities, including Winter and Valentine Grams, Red Ribbon Week, Read Across America, ASB served as Ambassadors during Foster/Homeless Youth Summit, upcoming Color Run, Mothers Day Grams and banquet.

D. Comments from Andrew Crowe, Chief Academic Officer:

1) T-Mobile EmpowerED Program

Andrew Crowe, Chief Academic Officer, informed the Board of a successful grant from the T-Mobile EmpowerED Program. SPCS was awarded 350 mobile hotspots for families to use at home for the Santa Ana campus, 421 for Oceanside, and 200 for the LAUSD campus. Additionally T-Mobile will pay for the upgrade to 4G LTE for the LAUSD campus.

They are also reimbursing SPCS \$100,000 for current ChromeBooks which can be used to purchase additional ChromeBooks.

He communicated that students who were allowed to take ChromeBooks home over Spring Break at the Oceanside campus were more effective for PBL Showcase.

He informed Board members of upcoming campus activities.

E. Comments from Senator Gloria Romero (Ret.), Executive Director:

1) U.S. Department of Education, Office of Innovation and Improvement, Charter School Program Grant Award -Sen. Gloria Romero (Ret.), Executive Director

Announced winning of \$12 million grant from INSERT THE FULL DEPT, OFFICE ABOVE to expand and replicate Scholarship Prep campuses ands. She provided a PowerPoint outlining an overview of the grant and hiring of a grant writer. Review of press release by National Alliance for Public Charter Schools on grant awarding.

2) 3rd Annual Scholarship Prep Foster & Homeless Youth Summit

Sen. Romero updated the Board on the success of the Foster & Homeless Youth Summit and the goals/achievements of the Summit.

3) Sacramento Report: Legislative Action

Sen. Romero provided updated legislative report to the Board on charter school-related legislation being considered in Sacramento.

**8.0 CONSENT ITEMS**

**8.1 Board Approval of Warrant Report and Actuals through March for Scholarship Prep - Santa Ana**

Recommend the Board to Approve the Actuals through March for Scholarship Prep – Santa Ana.

Motion:   JT   Second:   TB   Vote:   4-0  

Roll Call	AYE	NAY	Abstention
Dr. Charles Friedrichs, Board President	X		
Rand Sperry, Board Treasurer	X		
Jerome Torres, Board Member	X		
Taryn Burgess, Board Secretary	X		

**8.2 Board Approval of Warrant Report and Actuals through March Scholarship Prep - Oceanside**

Recommend the Board to Approve the Actuals through March for Scholarship Prep – Oceanside.

Motion:   JT   Second:   TB   Vote:   4-0  

Roll Call	AYE	NAY	Abstention
Dr. Charles Friedrichs, Board President	X		
Rand Sperry, Board Treasurer	X		
Jerome Torres, Board Member	X		
Taryn Burgess, Board Secretary	X		

**8.3 Board Approval of Scholarship Prep Schools Tobacco Policy**

Recommend the Board to Approve the Scholarship Prep Tobacco Policy.

Board President, Dr. Charles Friedrichs motioned to approve addendum added to Tobacco Policy in regards to electronic devices.

Motion:   JT   Second:   TB   Vote:   4-0  

Roll Call	AYE	NAY	Abstention
Dr. Charles Friedrichs, Board President	X		
Rand Sperry, Board Treasurer	X		
Jerome Torres, Board Member	X		
Taryn Burgess, Board Secretary	X		

**9.0 ACTION ITEMS**

**9.1 Approval of Minutes of Regular Board Meeting of March 19,2019**

Recommend the Board of Directors to Approve the Minutes of the Regular Board Meeting of March 19,2019.

Board Member Jerome Torres, communicated corrections needed to be made to amend minutes from March meeting as minutes incorrectly reported a vote had been taken on the item, but in actuality the item had been tabled until the May Board Meeting. Executive Assistant, Celia Gonzales, responded that corrections would be made.

Board President Dr. Charles Friedrichs asked that vote be taken for *April amended* minutes and amended minutes would be presented at next meeting in May.

Motion: RS Second: TB Vote: 4-0

Roll Call	AYE	NAY	Abstention
Dr. Charles Friedrichs, Board President	X		
Rand Sperry, Board Treasurer	X		
Jerome Torres, Board Member	X		
Taryn Burgess, Board Secretary	X		

**9.2 Nomination of Crystal Madaule to the Scholarship Prep Board of Directors**

Recommend nomination of Crystal Madaule to be new Board Member

Crystal Madaule presented herself to the Board for nomination, discussed her qualifications for active board membership and summarized her background in Finance and Higher Education.

Board President, Dr. Charles Friedrichs, motioned that the Board approve Crystal Madaule membership.

Motion: RS Second: TB Vote: 4-0

Roll Call	AYE	NAY	Abstention
Dr. Charles Friedrichs, Board President	X		
Rand Sperry, Board Treasurer	X		
Jerome Torres, Board Member	X		
Taryn Burgess, Board Secretary	X		

**9.3 Approval of new Board Member Crystal Madaule to the Scholarship Prep Board of Directors**

Recommend Board approval of Crystal Madaule as new Board Member

Board approved new Board Member Crystal Madaule in a 4-0 vote.  
Board President Dr. Charles Friedrichs issued Oath of Office to Crystal Madaule.

Motion: RS Second: TB Vote: 4-0

Roll Call	AYE	NAY	Abstention
Dr. Charles Friedrichs, Board President	X		
Rand Sperry, Board Treasurer	X		
Jerome Torres, Board Member	X		
Taryn Burgess, Board Secretary	X		

**9.4 Approval of Amendments to the Scholarship Prep Classified Salary Schedule**

Recommend the Board of Directors to approve Scholarship Prep Amended Classified Salary Schedule to include the following positions: Day Porter, Lunch Supervisor, Lead Elective Instructor, and Special Education Administrative Assistant

Andrew Crowe, Chief Academic Officer, presented the Amended Classified Salary Schedule to the Board. Day Porter and Special Education Administrative Assistant were not in original Salary Classification Schedule.

Vote was taken to approve Classified Salary Schedule.

Motion: \_\_JT\_\_\_\_ Second: \_TB\_\_\_\_\_ Vote: \_\_5-0\_\_\_\_\_

Roll Call	AYE	NAY	Abstention
Dr. Charles Friedrichs, Board President	X		
Rand Sperry, Board Treasurer	X		
Jerome Torres, Board Member	X		
Taryn Burgess, Board Secretary	X		
Crystal Madaule, Board Member	dX		

**9.5 Approval of Lease Agreement for Administrative Offices at Wellington Square 5, 940 W. 17th Street, Santa Ana, CA, 92706**

Recommend the Board to Approve Lease for Administrative Offices annex.

Sen. Gloria Romero (Ret.), Executive Director, spoke about space needed for Executive Team due to increasing student enrollment at the Santa Ana campus. She presented leasing information for administrative/Executive Team members to move to new office suite adjacent to the Santa Ana campus, starting May 1st at Wellington Square 5, \$2400/month for first year of lease excluding janitorial and utilities, 13 - 24 month lease \$2472/month.

Board member Torres requested update on ideas for structuring Scholarship Prep as we expand. Sen. Romero indicated that item would be presented in May study session..

Motion: \_\_JT\_\_\_\_ Second: \_\_RS\_\_\_\_\_ Vote: \_\_\_\_5-0\_\_\_\_\_

Roll Call	AYE	NAY	Abstention
Dr. Charles Friedrichs, Board President	X		
Rand Sperry, Board Treasurer	X		
Jerome Torres, Board Member	X		
Taryn Burgess, Board Secretary	X		

Crystal Madaule, Board Member	X		
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**9.6 Board Approval of Scholarship Prep Contract Renewal with Delta Managed Solutions, Inc. (DMS) for Business Services for the Term 2019-21**

Recommend the Board of Directors to approve Scholarship Prep Contract Renewal with Delta Managed Solutions Inc.

Sen. Gloria Romero (Ret.), Executive Director reviewed the revised Indemnification Clause in contract as approved by Gerard & Stevens legal counsel

Motion:   JT   Second:   RS   Vote:   5-0  

Roll Call	AYE	NAY	Abstention
Dr. Charles Friedrichs, Board President	X		
Rand Sperry, Board Treasurer	X		
Jerome Torres, Board Member	X		
Taryn Burgess, Board Secretary	X		
Crystal Madaule, Board Member	X		

**9.7 Board Approval of Consultant Agreement with Jarryd Gonzales, Good PR Group for Marketing & Public Relations Support Services for the Term of April 1, 2019 through December 31, 2019, in the amount of \$4,000 per month.**

Recommend the Board to Approve Consultant Agreement with, Jarryd Gonzales, Good PR Group

Sen. Romero discussed needs for media consultant and outlined strengths of of Jarryd Gonzales, Good PR Group as new consultant. Jason Watts, Chief Operating Officer, joined the Board meeting at this time via telephone and explained the consultant agreement.

Board Member Jerome Torres communicated concerns about contract and suggested legal counsel review and create a professional service agreement template for future contracts.

Board Member, Rand Sperry, suggested \$100/ hour rate for Good PR Group and submit a timesheet showing services provided.

Rather than tabling the item, Sen. Romero suggested adopting a temporary 1-2 month contract to bring back to the Board for approval.

Board President, Dr. Charles Friedrichs, agreed with suggestions and motioned Board approve a modified contract rate for \$100/hour and change end date of contract from December 31, 2019 to May 30, 2019, provide deliverables, and directed Jason Watts to review new contract terms with Jarryd Gonzales, Good PR Group, with details of services provided and bring back to them at next meeting with requested revisions .

Motion: RS Second: CM Vote: 5-0

Roll Call	AYE	NAY	Abstention
Dr. Charles Friedrichs, Board President	X		
Rand Sperry, Board Treasurer	X		
Jerome Torres, Board Member	X		
Taryn Burgess, Board Secretary	X		
Crystal Madaule, Board Member	X		

**9.8 Board Approval Consultant Agreement-Contract with Soledad Ursua, Orinoco Equities for the purposes of Grant Writing and New Market Tax Credit Consulting Services**

Recommend the Board to Approve Consultant Agreement-Contract with, Soledad Ursua, Orinoco Equities

Senator Romero recused herself for discussion on contract with Orinoco Equities.

Jason Watts Chief Operating Officer, summarized background of Soledad Ursua, and contract with Orinoco Equities in regards to grant writing and compensation. Suggested she come to a future board meeting to discuss the New Market Tax Credit.

Board member Rand Sperry, brought up concerns about language of contract in regards

to compensation. Motioned that we forego the current contract and Soledad Ursua submit an invoice that spells out the current compensation amount and future compensation amount. Motioned that we pay her the \$32,396.25 plus ½ point on any future work.

Board member Jerome Torres suggested that we forego the agreement, submit an invoice and pay Soledad Ursua the original work she did.

Board President Dr. Charles Friedrichs suggested striking first paragraph of the contract and retain and offer the ½ % of success fee and she submit an invoice and it be brought to the board.

Motion: \_\_\_RS\_\_\_ Second: \_\_\_JT\_\_\_ Vote: \_\_\_5-0\_\_\_

Roll Call	AYE	NAY	Abstention
Dr. Charles Friedrichs, Board President	X		
Rand Sperry, Board Treasurer	X		
Jerome Torres, Board Member	X		
Taryn Burgess, Board Secretary	X		
Crystal Madaule, Board Member	X		

**9.9 Approval of Authorization for Jason Watts, COO, to Negotiate Acceptance of the Oceanside Unified School District Proposition 39 Final Offer of Facilities**

Recommend Board approval of authorization of Jason Watts, COO, to Negotiate Acceptance of Oceanside Unified School District Proposition 39 Final Offer of Facilities

Jason Watts Chief Operating Officer, explained Proposition 39 Final Offer of Facilities. The Oceanside Unified School District responded to Scholarship Prep and corrected their initial offering for a new lease site. Whereas the original lease cost was \$1.3 million, the new lease cost is \$223,118.00 per year. Our response is due by May 1st.. The San Diego County Office of Education needs to approve our proposed Material Revision for Oceanside campus enrollment increase by May 8th.

Board President Dr. Charles Friedrichs asked for motion to approve.

Motion:   JT   Second:   TB   Vote:   5-0  

Roll Call	AYE	NAY	Abstention
Dr. Charles Friedrichs, Board President	X		
Rand Sperry, Board Treasurer	X		
Jerome Torres, Board Member	X		
Taryn Burgess, Board Secretary	X		
Crystal Madaule, Board Member	X		

**10.0 PUBLIC ANNOUNCEMENT OF REASON FOR CLOSED SESSION**

Charles Friedrichs Board President announced reason for closed session for property negotiations for: 25425 S. Western Ave., Lomita, CA 90717 and 24910 S. Avalon Blvd. Wilmington, CA, 90744.

Sen. Romero suggested that Board Secretary Taryn Burgess recuse herself from closed session as discussion would include the Harbor Church site. Board Secretary Taryn Burgess recused herself.

**10.1 INVITATION TO ADDRESS THE BOARD, CLOSED SESSION ITEMS**

Comments should be limited to 3 minutes. Unless an item has been placed on the published agenda in accordance with the Brown Act, there shall be no action taken, nor should there be comments on, responses to, or discussion of a topic not on the agenda.

The Board members may:

- (1) Acknowledge receipt of information/report;
- (2) Refer to staff with no direction as to action or priority; or
- (3) Refer the matter to the next agenda.

NO COMMENTS FROM PUBLIC

**10.2 ADJOURN TO CLOSED SESSION**

Motion: \_\_\_RS\_\_\_ Second: \_\_\_CM\_\_\_ Vote: \_\_\_5-0\_\_\_

Roll Call	AYE	NAY	Abstention
Dr. Charles Friedrichs, Board President	X		
Rand Sperry, Board Treasurer	X		
Jerome Torres, Board Member	X		
Taryn Burgess, Board Secretary			X
Crystal Madaule, Board Member	X		

**Adjourned to closed session at: 6:40 p.m.**

**10.3 CLOSED SESSION**

**10.3.1 Real Property Negotiations**

*Government Code section 54956.8*

Property: 25425 S. Western Ave., Lomita, CA 90717  
 Negotiating Party: CBRE Group, Inc.  
 Agency Negotiator: Jason Watts, Chief Operating Officer  
 Under Negotiation: Facility Lease Agreement (Status)

**10.3.2 Real Property Negotiations**

*Government Code section 54956.8*

Property: 24910 S. Avalon Blvd. Wilmington, CA, 90744  
 Negotiating Party: CBRE Group, Inc.  
 Agency Negotiator: Jason Watts, Chief Operating Officer  
 Under Negotiation: Facility Lease Agreement (Cost, Terms, and Conditions)

**11.0 RECONVENE OPEN GENERAL SESSION**

Motion: RS Second: CM Vote: 4-0

Roll Call	AYE	NAY	Abstention
Dr. Charles Friedrichs, Board President	X		
Rand Sperry, Board Treasurer	X		
Jerome Torres, Board Member	X		
Taryn Burgess, Board Secretary			
Crystal Madaule, Board Member	X		

**Reconvened to Open Session at 7:10 p.m.**

**11.1 Public Report on Action Taken in Closed Session**

Board President Charles Friedrichs announced there was no action taken in closed Session.

**12.0 BOARD COMMENTS**

The Governing Board will take comments/updates from fellow board members, and staff for future agenda issues.

Board President Dr. Charles Friedrichs asked if there was an analysis report from the retreat in regards to their comments/suggestions.

Sen. Gloria Romero (Ret.) Executive Director, addressed request for report from retreat, responded that retreat memo would be provided to the Board.

**13.0 UPCOMING BOARD MEETING/ISSUES**

May 21, 2019, at Scholarship Prep - Santa Ana - Legacy Room, 1010 W. 17th Street, Santa Ana, CA, 92706, and teleconference locations at Scholarship Prep - Lomita - Harbor-City, Room Number 105, 25425 S. Western Ave., Lomita, CA, 90717, and at Scholarship Prep - Oceanside, Conference Room 20, 4060 Mission Ave., Oceanside, CA, 92057.

**13.1 ADJOURNMENT**

Motion: \_\_\_JT\_\_\_ Second: \_\_\_TB\_\_\_ Vote: \_\_\_5-0\_\_\_

Roll Call	AYE	NAY	Abstention
Dr. Charles Friedrichs, Board President	X		
Rand Sperry, Board Treasurer	X		
Jerome Torres, Board Member	X		
Taryn Burgess, Board Secretary	X		
Crystal Madaule, Board Member	X		

**MEETING ADJOURNED AT: \_\_\_7:15 P.M.\_\_\_\_\_**

**THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE**

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

**REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY**

The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

**SPECIAL PRESENTATION MAY BE MADE**

Notice is hereby given that, consistent with the requirements of the The Brown Act, special presentations not mentioned in the agenda may be made at this meeting.  
However, any such presentation will be for information only.

**REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH DISABILITY**

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of any individual with a disability who requires reasonable accommodation to attend or to participate in this meeting of the Governing Board may request assistance by contacting Celia Gonzales.  
Telephone: (714) 795-3498

**BOARD DOCUMENTS**

Agenda documents that have been distributed to members of the Board are available for inspection at any of the Scholarship Prep School Offices during regular business hours,

Scholarship Prep - Santa Ana - 1010 West 17th Street, Santa Ana, CA 92706  
7:30 a.m. to 4:00 p.m. Monday through Friday

Scholarship Prep - Oceanside - 4060 Mission Avenue, Oceanside, CA 92057  
7:30 a.m. to 4:30 p.m. Monday through Friday

Scholarship Prep - Lomita/Harbor City - 25424 S. Western Avenue, Lomita, CA 90717  
8:30 a.m. to 4:30 p.m. Monday through Friday

**FOR MORE INFORMATION**

For more information concerning this agenda, please contact Celia Gonzales: (714) 795-3498

