



Board Members
Dr. Charles Friedrichs, President
Taryn Burgess, Board Secretary
John Ing, Board Treasurer
Crystal Madaule, Board Member
Carrie Birchler, Board Member
Dr. Bianca Guzmán, Board Member

MINUTES
SCHOLARSHIP PREP REGULAR BOARD AGENDA

May 19, 2020 at 1:00pm

Dial In Number: 669-900-6833

Meeting ID: 898 9639 4908

Password: 172645

Due to the ongoing COVID-19 pandemic, this meeting will be held via teleconference only. Members of the public may observe the meeting and offer public comment using the dial-in information above.

Agenda

1.0 ROLL CALL - TIME: 1:03 pm

Roll Call	Present	Absent
Dr. Charles Friedrichs, President	X	
Taryn Burgess, Board Secretary	X	
John Ing, Board Treasurer	X	
Crystal Madaule, Board Member	X	

Carrie Birchler, Board Member		X
Dr. Bianca Guzmán, Board Member		X

2.0 PLEDGE OF ALLEGIANCE

3.0 READING OF THE SCHOLARSHIP PREP MISSION STATEMENT

“We are committed to provide a university-inspired pathway of success while closing the achievement gap for all students, including foster youth and those underserved.”

4.0 APPROVAL OF THE AGENDA

Motion : JI Second: TB Vote: 4-0

Roll Call	AYE	NAY	ABSTENTION
Dr. Charles Friedrichs, President	X		
Taryn Burgess, Board Secretary	X		
John Ing, Board Treasurer	X		
Crystal Madaule, Board Member	X		
Carrie Birchler, Board Member			
Dr. Bianca Guzmán, Board Member			

5.0 INVITATION TO ADDRESS THE BOARD ON ITEMS ON THE AGENDA

Members of the public are invited to address the Board regarding items listed on the agenda. Comments should be limited to 3 minutes.

The Board members may:

- (1) Acknowledge receipt of information/report;*
- (2) Refer to staff with no direction as to action or priority; or*
- (3) Refer the matter to the next agenda.*

There were no public comments.

6.0 INVITATION TO ADDRESS THE BOARD ON ITEMS NOT ON THE AGENDA

Members of the public are invited to address the Board regarding items not listed on the agenda but within the Board's jurisdiction. Comments should be limited to 3 minute. There shall be no action taken, nor should there be comments on, responses to, or discussion of a topic not on the agenda.

The Board members may:

- (1) Acknowledge receipt of information/report;*
- (2) Refer to staff with no direction as to action or priority; or*
- (3) Refer the matter to the next agenda.*

There were no public comments.

7.0 INFORMATION SESSION

7.1 Coronavirus/Distance Learning Update

Andrew Crowe, Chief Academic Officer, and Taylor Ellis, Director of Curriculum and Instruction

Taylor Ellis reported that the Academic team is working with all teachers; there are daily Check-ins; and the grading system is pass/no-pass through this remote learning period.

7.2 LAUSD Annual Oversight Review

Sarah Schoenfeld-Nakamoto, Director of Compliance

Sarah Schoenfeld-Nakamoto disclosed that Scholarship Prep is awaiting the formal report and findings for our first Annual LAUSD Oversight Review. The report is due by June 30th.

7.3 2020-21 Budgetary Study Session
 Jason Watts, Chief Operations Officer

Jason Watts reported on the Governor’s May Revise budget, which includes a proposed 10% reduction of K-12 funding, and the effects it will have on Scholarship Prep’s 2020-21 budget.

8.0 CONSENT CALENDAR

- 8.1. [Approval of the Minutes of the Regular Board Meeting of April 28, 2020.](#)
- ~~8.2. [Approval of April Warrant Report-Santa Ana.*](#)~~
- ~~8.3. [Approval of April Warrant Report-Oceanside.*](#)~~
- ~~8.4. [Approval of April Warrant Report-South Bay.*](#)~~
- 8.5. [Approval of 2020-2021 Draft SPCS Classified Compensation Plan.](#)
- 8.6. [Approval of 2020-2021 Draft SPCS Certificated Admin Compensation Plan.](#)
- 8.7. [Approval of 2020-2021 Draft SPCS Classified Admin Compensation Plan.](#)
- 8.8. [Approval of Anaphylaxis Management Plan.](#)
- 8.9. [Approval of Asthma Management Plan.](#)
- 8.10. [Approval of Authorization of Medication Form.](#)
- 8.11. [Approval of Diabetes Management Plan.](#)
- 8.12. [Approval of Parent Compact.](#)
- 8.13. [Approval of Director of Strategic Communications Job Description.](#)
- 8.14. [Approval of Additions and Changes to Fiscal Policies & Procedures](#)
- 8.15. [Approval of 2019-2020 Parent-Student Handbook for South Bay Campus.](#)

**Items 8.2, 8.3 and 8.4, April Warrant Reports pulled from the Consent Calendar. The board unanimously approved items 8.1, 8.5-8.15.*

Motion : TB Second: CM Vote: 4-0

Roll Call (8.1 - 8.15 Items)	AYE	NAY	ABSTENTION
Dr. Charles Friedrichs, President	X		
Taryn Burgess, Board Secretary	X		
John Ing, Board Treasurer	X		

Crystal Madaule, Board Member	X		
Carrie Birchler, Board Member			
Dr. Bianca Guzmán, Board Member			

9.0 ACTION ITEM

9.1. [Consideration of Scholarship Prep 2020 Confidentiality Non-Disclosure and Commission Service Agreement by InSite EFS, Inc.](#)

Recommend the Board to approve Scholarship Prep 2020 Confidentiality Non-Disclosure and Commission Service Agreement by InSite EFS, Inc.

Jason Watts presented a long-term position for Scholarship Prep school sites to work with Insite EFS, Inc., who specializes in school real estate properties for lease or sale. Marisa Quintanar, Director of School Development presented information as to the real estate brokerage work InSite EFS will do for Scholarship Prep, and the continuity that will be provided by having their broker/rep Dan Morrar remain as our representative. The board unanimously approved the Agreement.

Motion : JI Second: TB Vote: 4-0

Roll Call	AYE	NAY	ABSTENTION
Dr. Charles Friedrichs, President	X		
Taryn Burgess, Board Secretary	X		
John Ing, Board Treasurer	X		
Crystal Madaule, Board Member	X		
Carrie Birchler, Board Member			
Dr. Bianca Guzmán, Board Member			

9.2. [Approval of Scholarship Prep 2020-2021 Business Services Proposal by ExED.](#)

Recommend the Board to approve Scholarship Prep 2020-2021 Business Services Proposal by ExED.

Jason Watts provided a brief background on the support that Back office providers provide, and he proposed changing our Back Office to ExED for the

2020-21 school year. Anita Landecker, CEO of ExED and Tait Anderson, Vice President Admin, presented the services that ExED will provide to Scholarship Prep. The board unanimously approved to accept the ExED Business Services proposal.

Motion : TB Second: CM Vote: 4-0

Roll Call	AYE	NAY	ABSTENTION
Dr. Charles Friedrichs, President	X		
Taryn Burgess, Board Secretary	X		
John Ing, Board Treasurer	X		
Crystal Madaule, Board Member	X		
Carrie Birchler, Board Member			
Dr. Bianca Guzmán, Board Member			

9.3. [Approval of Assignment and Assumption Agreement between Scholarship Prep and Collegiate Charter High School of Los Angeles.](#)

Recommend the Board to approve Assignment and Assumption Agreement between Scholarship Prep and Collegiate Charter High School of Los Angeles.

Jason Watts presented the Agreement which outlines all of the provisions for the consolidation of Collegiate Charter HS and Scholarship Prep. The board unanimously approved the Agreement.

Motion : JI Second: TB Vote: 4-0

Roll Call	AYE	NAY	ABSTENTION
Dr. Charles Friedrichs, President	X		
Taryn Burgess, Board Secretary	X		
John Ing, Board Treasurer	X		
Crystal Madaule, Board Member	X		
Carrie Birchler, Board Member			
Dr. Bianca Guzmán, Board Member			

9.4. [Approval of Resolution Number: 2020-0519 Participation in The Paycheck Protection Program Federal Stimulus Program.](#)

Recommend the Board to approve Resolution Number: 2020-0519 Participation in the Paycheck Protection Program Federal Stimulus Program.

Jason Watts summarized the provisions of the Paycheck Protection Program Federal Stimulus Program that would apply to Scholarship Prep. The Back Office service provider and legal counsel will be consulted to verify that Scholarship Prep has verifiable safe harbor status prior to accepting PPP funds. The board unanimously approved Scholarship Prep's Participation in the Paycheck Protection Program.

Motion : TB

Second: JI

Vote: 4-0

Roll Call	AYE	NAY	ABSTENTION
Dr. Charles Friedrichs, President	X		
Taryn Burgess, Board Secretary	X		
John Ing, Board Treasurer	X		
Crystal Madaule, Board Member	X		
Carrie Birchler, Board Member			
Dr. Bianca Guzmán, Board Member			

10.0 ADJOURNMENT TO CLOSED SESSION

Adjournment to Closed Session At: 2:42 pm

11.0 CLOSED SESSIONS ITEMS-- DISCUSSION AND POSSIBLE ACTION

11.1. Real Property Negotiations:

Government Code section 54956.8

Property: 24910 S. Avalon Blvd. Wilmington, CA 90744

Agency Negotiator: Marisa Quintanar, Director of School Development

Under Negotiation: Facility Purchase (Cost, Terms, and Conditions)

12.0 RECONVENE OPEN GENERAL SESSION

Reconvene Open General Session At: 3:33 pm

Report out of closed session (if applicable).

No report from Closed Session.

13.0 BOARD COMMENTS

The Governing Board will take comments/updates from fellow board members, and staff for future agenda issues.

Board President Charles Friedrichs commended Scholarship Prep on its excellent transition to Remote Learning. He registered his disappointment in Scholarship Prep changing to a Pass/Fail grading system to match the districts' which is a result of a 100% transition to remote learning due to COVID 19.

14.0 UPCOMING BOARD MEETING/ISSUES

The next regularly scheduled Board Meeting is set for June 21, 2020 and will be held in Santa Ana or virtually if still under statewide Coronavirus emergency mandates.

It was noted that there is an error for the next Board Meeting date. The next board meeting will take place on June 16th.

15.0 ADJOURNMENT:

Motion : TB

Second: CM

Vote: 4-0

Roll Call	AYE	NAY	ABSTENTION
Dr. Charles Friedrichs, President	X		
Taryn Burgess, Board Secretary	X		
John Ing, Board Treasurer	X		
Crystal Madaule, Board Member	X		
Carrie Birchler, Board Member			
Dr. Bianca Guzmán, Board Member			

MEETING ADJOURNED AT: 3:37 pm.

A rectangular box containing a handwritten signature in cursive script that reads "Taryn L. Burgess".

Approved by: _____

Taryn Burgess, Board Secretary

Date: June 16, 2020

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

SPECIAL PRESENTATION MAY BE MADE

Notice is hereby given that, consistent with the requirements of the The Brown Act, special presentations not mentioned in the agenda may be made at this meeting.

However, any such presentation will be for information only.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH DISABILITY

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting Michelle Anderson email: manderson@scholarshipschools.org

BOARD DOCUMENTS

Agenda documents that have been distributed to members of the Board are available for inspection online at: www.scholarshipschools.org or at any of the Scholarship Prep School Offices during regular business hours,

Scholarship Prep Santa Ana - 1010 West 17th Street, Santa Ana, CA 92706
7:30 a.m. to 4:00 p.m. Monday through Friday

Scholarship Prep Oceanside - 4070 Mission Avenue, Oceanside, CA 92057
7:30 a.m. to 4:30 p.m. Monday through Friday

Scholarship Prep South Bay- 24910 S. Avalon Blvd., Wilmington, CA 90744
7:30 a.m. to 4:00 p.m. Monday through Friday

FOR MORE INFORMATION

For more information concerning this agenda, please contact Michelle Anderson at: manderson@scholarshipschools.org