

Board Members

Dr. Charles Friedrichs, President
Taryn Burgess, Board Secretary
Jerome Torres, Treasurer
Crystal Madaule, Board Member
Carrie Birchler, Board Member

SCHOLARSHIP PREP REGULAR BOARD AGENDA

Scholarship Prep - Santa Ana
Legacy Room, 1010 W. 17th Street, Santa Ana, CA 92706
August 20th, 2019 at 4:30pm

This meeting is being conducted by teleconference at Scholarship Prep South Bay, Main Office 24910 S Avalon Blvd., Wilmington, CA 90744 and Scholarship Prep Oceanside, The Studio 4070 Mission Ave., Oceanside, CA 92057. The teleconference locations are open to the public, and any member of the public has an opportunity to address the school board from the teleconference locations in the same manner as if that person attended the regular meeting location.

Agenda

The public, including public attending the teleconference location, are invited to address the Board. Comments on an agenda item will be accepted prior to consideration of that item.

1.0 ROLL CALL - TIME: 4:30pm

Roll Call	Present	Absent
Dr. Charles Friedrichs, Board President	X	
Jerome Torres, Treasurer	X	
Taryn Burgess, Secretary	X	
Crystal Madaule, Board Member		Arrived at 4:44pm
Carrie Birchler, Board Member	X	

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2.0 PLEDGE OF ALLEGIANCE

3.0 READING OF THE SCHOLARSHIP PREP MISSION STATEMENT

“We are committed to provide a university-inspired pathway of success while closing the achievement gap for all students, including foster youth and those underserved”.

4.0 APPROVAL OF THE AGENDA

Agenda approved with amendment that item 12.3 will be pulled

Motion: ___Torres___ Second: _Burgess_____ Vote: ___4-0___

Roll Call	AYE	NAY	Abstention
Dr. Charles Friedrichs, Board President	X		
Jerome Torres, Treasurer	X		
Taryn Burgess, Board Secretary	X		
Crystal Madaule, Board Member			
Carrie Birchler, Board Member	X		

Agenda

5.0 INVITATION TO ADDRESS THE BOARD ON ITEMS ON THE AGENDA

The public, including public attending a teleconference location, are invited to address the Board regarding items listed on the agenda. Comments should be limited to 3 minutes. Unless an item has been placed on the published agenda in accordance with the Brown Act, there shall be no action taken, nor should there be comments on, responses to, or discussion of a topic not on the agenda.

The Board members may:

- (1) Acknowledge receipt of information/report;*
- (2) Refer to staff with no direction as to action or priority; or*
- (3) Refer the matter to the next agenda.*

6.0 INVITATION TO ADDRESS THE BOARD ON ITEMS NOT ON THE AGENDA

The public, including public attending a teleconference location, are invited to address the Board regarding items not listed on the agenda but within the Board's jurisdiction. Comments should be limited to 1 minute. There shall be no action taken, nor should there be comments on, responses to, or discussion of a topic not on the agenda.

The Board members may:

- (1) Acknowledge receipt of information/report;*
- (2) Refer to staff with no direction as to action or priority; or*
- (3) Refer the matter to the next agenda.*

7.0 PUBLIC ANNOUNCEMENT OF REASON FOR CLOSED SESSION

Reason for closed session is to discuss real property negotiations.

8.0 ADJOURNMENT TO CLOSED SESSION

Motion: __Torres____ Second: __Burgess____ Vote: __4-0____

Roll Call	AYE	NAY	Abstention
Dr. Charles Friedrichs, Board President	X		
Jerome Torres, Treasurer	X		
Taryn Burgess, Board Secretary	X		

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Crystal Madaule, Board Member			
Carrie Birchler, Board Member	X		

Adjourn to Closed Session At: __ 4:33pm __

8.1 CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Gov. Code section 54956.8.)

Property: 3838 East Avenue R, Palmdale, CA 93550
 Agency negotiator: Jason Watts
 Negotiating parties: Matthew Mallers, CBRE Inc
 Under negotiation: Price and Terms of Payment

9.0 RECONVENE OPEN GENERAL SESSION - Time __ 5:54pm __

Motion: __ Birchler __ Second: __ Burgess __ Vote: __ 5-0 __

Roll Call	AYE	NAY	Abstention
Dr. Charles Friedrichs, Board President	X		
Jerome Torres, Treasurer	X		
Taryn Burgess, Board Secretary	X		
Crystal Madaule, Board Member	X		
Carrie Birchler, Board Member	X		

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10.0 INFORMATION SESSION

10.1. Organizational Update -- Sen. Gloria Romero (Ret.), Executive Director
Sen. Romero provided an update on enrollment on campuses. There was also the introduction of newly hired Director of Finance, Amit Saha, who gave a brief background of himself. Also the introduction of Celeste Hybki in her new role as Accounts Payable/Accounts Receivable Specialist.

10.2. Special Education Program Overview -- Anarely Sedano, Director of Special Education

The Director of Special Education covered how Scholarship Prep's SPED program has been restructured. This included changes to communication structures, data driven instruction practices and IEP writing, and three special education professional development workshops on each campus.

10.3. Teacher Recognition for Student Achievement on 2018-19 The California Assessment of Student Performance and Progress (CAASPP) -- Andrew Crowe, Chief Academic Officer

Because of the extended closed session, teachers being recognized had to leave. This item will be moved to a subsequent months agenda.

11.0 CONSENT CALENDAR ITEMS

11.1. Approval of the Minutes of the Regular Board Meeting of July 16th, 2019.

11.2. Approval of the Minutes of the Regular Board Meeting of July 26th, 2019.

11.3. Approval of Amplify Contract for Science Kits in the Amount of \$69,535.20 for 3rd - 8th Grade.

11.4. Approval of Contract Revision Between Scholarship Prep - Oceanside and Sport Court of Southern California to Install Basketball Courts and Futsal Court in the Amount of \$34,800.

11.5. Approve Update to Job Description for Chief Academic Officer.

11.6. Approve Update to Job Description for Director of Curriculum and Instruction.

11.7. Approve Update to Job Description for Director of School Development.

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11.8. Approve Update to Job Description for Director of Compliance.

11.9. Approval of CharterSAFE Boundaries Policy.

11.10. Approval of Revision to Adopted 2019-20 Board of Directors Meeting Calendar.

11.11. Approval of CalSTRS Pension 2 to be Extended to Full-Time Classified Employees.

Motion: ___ Birchler ___ Second: ___ Burgess ___ Vote: ___ 5-0 ___

Consent Roll Call for Agenda Items 11.1-11.11	AYE	NAY	Abstention
Dr. Charles Friedrichs, Board President	X		
Jerome Torres, Treasurer	X		
Taryn Burgess, Board Secretary	X		
Crystal Madaule, Board Member	X		
Carrie Birchler, Board Member	X		

12.0 ACTION ITEMS

12.1. Approval of Revision to Employee Handbook on Cell Phone Usage, Reimbursement Stipend.

Recommend the Board Approve Revisions to Employee Handbook on Cell Phone Usage, Reimbursement Stipend.

Motion: ___ Birchler ___ Second: ___ Burgess ___ Vote: ___ 5-0 ___

Roll Call	AYE	NAY	Abstention
Dr. Charles Friedrichs, Board President	X		

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Jerome Torres, Treasurer	X		
Taryn Burgess, Board Secretary	X		
Crystal Madaule, Board Member	X		
Carrie Birchler, Board Member	X		

12.2. Approval of Bylaws Amendment to Section III.1 - “Principal Office” to Reflect Occupancy of New Central Offices in Orange.

Recommend the Board Approve Bylaws Amendment to Section III.1 - “Principal Office” to Reflect Occupancy of New Central Offices in Orange.

Motion: ___Torres___ Second: __Birchler___ Vote: ___5-0___

Roll Call	AYE	NAY	Abstention
Dr. Charles Friedrichs, Board President	X		
Jerome Torres, Treasurer	X		
Taryn Burgess, Board Secretary	X		
Crystal Madaule, Board Member	X		
Carrie Birchler, Board Member	X		

12.3. Approval of Memorandum of Understanding Between Scholarship Prep and American Charter Development, LLC.

Recommend the Board Approve the Memorandum of Understanding Between Scholarship Prep and American Charter Development, LLC. for Expansion.

This item was pulled from the agenda

Motion: _____ Second: _____ Vote: _____

Roll Call	AYE	NAY	Abstention
Dr. Charles Friedrichs, Board President			

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Jerome Torres, Treasurer			
Taryn Burgess, Board Secretary			
Crystal Madaule, Board Member			
Carrie Birchler, Board Member			

12.4. Approval of the Revised Fiscal Policies and Procedures Manual.

Recommend the Board Approve the Revised Fiscal Policies and Procedures Manual on Approval of Scholarship Prep Contracts and Purchases up to \$50,000.

Approved with the amendments that purchases up to \$50,000 for Non-Professional services need not come before the board. However, purchases over \$20,000 for Professional services must still come before the board for approval.

Amendment was made by Board Member Torres

Motion: ___ Burgess ___ Second: ___ Torres ___ Vote: ___ 5-0 ___

Roll Call	AYE	NAY	Abstention
Dr. Charles Friedrichs, Board President	X		
Jerome Torres, Treasurer	X		
Taryn Burgess, Board Secretary	X		
Crystal Madaule, Board Member	X		
Carrie Birchler, Board Member	X		

12.5. Board Approval of Charter Petition Submission for Palmdale Unified School District (PUSD).

Recommend the Board Approve Submission of Charter Petition to PUSD.

Motion: ___ Torres ___ Second: ___ Burgess ___ Vote: ___ 5-0 ___

Roll Call	AYE	NAY	Abstention
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Dr. Charles Friedrichs, Board President	X		
Jerome Torres, Treasurer	X		
Taryn Burgess, Board Secretary	X		
Crystal Madaule, Board Member	X		
Carrie Birchler, Board Member	X		

13.0 BOARD COMMENTS

The Governing Board will take comments/updates from fellow board members, and staff for future agenda issues.

Board Member Torres raised a question on pulled agenda item 12.3 and asked that if it be reintroduced to the Board, that a full presentation including financial and overview of the item be given prior to its vote.

14.0 UPCOMING BOARD MEETING/ISSUES

Next regularly scheduled board meeting set for September 17th

This meeting was tentatively agreed on to be held in South Bay

15.0 ADJOURNMENT

Motion: ___ Burgess ___ Second: ___ Birchler ___ Vote: ___ 5-0 ___

Roll Call	AYE	NAY	Abstention
Dr. Charles Friedrichs, Board President	X		
Jerome Torres, Treasurer	X		
Taryn Burgess, Board Secretary	X		
Crystal Madaule, Board Member	X		
Carrie Birchler, Board Member	X		

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MEETING ADJOURNED AT: 6:43pm

Agenda

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

SPECIAL PRESENTATION MAY BE MADE

Notice is hereby given that, consistent with the requirements of the The Brown Act, special presentations not mentioned in the agenda may be made at this meeting.
However, any such presentation will be for information only.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH DISABILITY

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of any individual with a disability who requires reasonable accommodation to attend or to participate in this meeting of the Governing Board may request assistance by contacting Arthur Congo
Telephone: (714) 497-3851

BOARD DOCUMENTS

Agenda documents that have been distributed to members of the Board are available for inspection at any of the Scholarship Prep School Offices during regular business hours,

Scholarship Prep Santa Ana - 1010 West 17th Street, Santa Ana, CA 92706
7:30 a.m. to 4:00 p.m. Monday through Friday

Scholarship Prep Oceanside - 4070 Mission Avenue, Oceanside, CA 92057
7:30 a.m. to 4:30 p.m. Monday through Friday

Scholarship Prep South Bay- 24910 S. Avalon Blvd., Wilmington, CA 90744
7:30 a.m. to 4:00 p.m. Monday through Friday

FOR MORE INFORMATION

For more information concerning this agenda, please contact Arthur Congo (714) 497-3851